

My Big Idea Worksheet

(adapted from *Finding Joy In Your Job*, © 2007 by Pat Healey)

Answer as many of these questions as apply to your idea for an improvement to our products, services or systems. Please use a separate sheet for each idea.

Your name _____ Date _____

Write a brief description of your idea: _____

What problem does it solve? _____

What would be the added value to the company of instituting this idea?

Who else would be affected? _____

How my team is affected: _____

What will be required of them: _____

Who has agreed to give this idea a try: _____

What is needed to implement this idea: _____

Skills I bring that could be useful in bringing this idea to life:

How I expect to grow in value as a team member through this project:

Additional positive impacts and benefits to the company:

Things that will be easier or better because of this idea:

Show some foresight, and acknowledge potential problems in implementing your idea, as well as suggestions for handling them.

Potential problems: _____

Possible solutions: _____

Thank you for your input—you'll be hearing from me soon!